

PWLL DU CAVE MANAGEMENT GROUP

Minutes of the General Meeting held at the SWCC Headquarters on Saturday 22nd November 2003.

The meeting commenced at 2010 hours with the following in attendance.

| Name | Representing |
|-----------------------------------|----------------------------|
| Boyd Potts (Secretary) | Orpheus C.C. |
| Ben Lovett (Conservation Officer) | Morgannwyg C.C. |
| Rhian Hicks (Biological Recorder) | - |
| Ali Garman (Survey Officer) | Draenan Diggers. |
| Sue Mabbett (Access Officer) | South Wales C.C. |
| Jonathan Cooper | Oxford University C.C. |
| Charles Bailey (Trustee) | - |
| Tim Long (Trustee) | - |
| Martin Laverty | Grwp Ogofeydd Garimpeiros. |
| Elsie Little | Cambrian. |

1. The Chairman:

As the Chairman was not available it was agreed unanimously that Elsie Little be Acting Chairman for this meeting.

2. Apologies:

Mick Day (Chairman), Andy Farrant (Geological Recorder), Chris Seal (Chelsea S.S.), Wessex C.C., Spencer Drew (Treasurer), Pete Bolt (B.E.C.).

Noted that several people had complained of too little notice being given of the change of venue.

3. Minutes of the meeting 14th June 2003:

3(a) It was agreed unanimously: "***That the minutes be accepted as a true record.***"

3(b) Matters arising; Item 8(b). ML asked for clarification. He suggested there may be a surveyors letter referring to this. **BP** will investigate.

4 Officers Reports:

4(a) Secretary: Most items are covered by the Agenda.

Request that as a member of NCA we vote on the BCA Constitution Ballot. After discussion it was proposed by SM and seconded by BP; "***That we vote 'for'.***" This was agreed unanimously.

4(b) Treasurer: Not in attendance but a report was received and circulated at the meeting. There was a discussion on the finances, noting in particular the amount paid out on Public Liability Insurance. Agreed that we should ask for a donation from all permanent key holders. £20 was suggested as that would keep us solvent into the near future. **BP** will circulate this request with the minutes. The Treasurers report was accepted.

4(c) Access Officer: i. SM apologised for the late implementation of the lock number change. TG had stated that the notice of change was too short but, after discussion, it was agreed that this was not true and the correct procedure had been applied.

ii. Comments were made that we need to make sure everyone signs the Log Book and records their trips. After discussion it was agreed that we place a notice inside the cave to remind people about finding and completing a Log Book entry. **BL to action.**

Thanks recorded to SM for her work compiling the records.

4(d) Conservation Officer: i. Noted that some retaping needs to be done, though it was believed OUCC had completed some recently. Also they have retrieved two bags of rubbish.

EL commented that NCA hope to have taping materials available in the near future.

ii. Question asked as to whether the Conservation document on the website is completely up to date.

BL to check this and also agreed to try and put a dated sketch map of the area on the web site.
A general discussion was held on what types of map could be used.

4(e) Survey Secretary: i. No new data has been received recently.

It was stated that some work is being undertaken to make the web site compatible with the latest version of Survex.

OUCG have some survey updates on < www.oucc.org.uk/draenansurvey.html >

AG will liaise with TG to check on progress and hope to pass data to ML.

ii. There was also a discussion on web site links to other sites showing parts of the survey.

4(f) Biological Recorder: i. Due to injury little new work has been done.

Suggestion made that we put a link on our web site to RH's Biological web site.

< www.biospeleology.carreg.org.uk >

ii. The paper on Fish Spine fossils is now written but one vital specimen is still missing.

iii. Bat records are being kept on the web site. There was a discussion on bat activity but no conclusions were drawn.

4(g) Geological Recorder: Not in attendance but message sent stating that there was nothing new to report.

5. Surveyors - Progress Report:

5(a) Note from CS stating that he had nothing to report and requesting **we raise the matter again at our next meeting.**

5(b) A draft letter was produced by ML and circulated at the meeting for perusal and discussion.

It had previously been circulated to some committee members.

There was then a long discussion on the ideas suggested by the letter.

It was eventually agreed that **ML circulate his letter** to Chairman, Trustees and Secretary for further discussion.

5(c) It was also decided that we await further information from CS and then discuss this alongside ML's letter, **probably at our July meeting.**

Thanks recorded to ML for his work in producing the letter.

6. Insurance:

BP outlined the present situation over the Public Liability Insurance cover and its cost implications for the committee.

Also noted were Peter Jones difficulties over Landowner liability.

Agreed that our insurance does extend cover to protect PJ against any claims over access to the cave or actual caving on his land.

A discussion was held on the insurance difficulties and how it might develop in the future.

7. Any Other Business:

7(a) Lack of Croydon C.C. representative. It was agreed we send future information to the present secretary of the club.

7(b) It was suggested that our web site be registered with Google. No decision was recorded.

8. Date of Next Meeting:

The date of the next meeting was agreed for Saturday 3rd July 2004, provided that a venue can be arranged with adequate notice.

It was left to those in the locality to try and arrange a venue in the Blaenavon area.

The meeting closed at 2210 hours.

B. Potts.

Hon. Secretary.

Website address... www.pdcmg.plus.com/index.htm